



**REFINANCE APPLICATION**

NAME: \_\_\_\_\_

APT. ADDRESS: \_\_\_\_\_

UNIT NUMBER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

DAYTIME PHONE NUMBER: \_\_\_\_\_

BANK HOLDING CURRENT MORTGAGE: \_\_\_\_\_

LOAN NUMBER: \_\_\_\_\_

ORIGINAL LOAN AMOUNT: \_\_\_\_\_

NAME OF REFINANCING BANK: \_\_\_\_\_

TERM OF LOAN: \_\_\_\_\_

AMOUNT OF LOAN: \_\_\_\_\_

INTEREST RATE: \_\_\_\_\_

DATE OF COMMITMENT: \_\_\_\_\_

EXPIRATION OF COMMITMENT: \_\_\_\_\_

CLOSING DATE: \_\_\_\_\_

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**PAPERWORK NECESSARY FOR REVIEW PRIOR TO APPROVAL**

LOAN COMMITMENT LETTER: \_\_\_\_\_

RECOGNITION AGREEMENT: \_\_\_\_\_

\$100.00 ADMINISTRATIVE FEE TO GOVO: \_\_\_\_\_

APPROVED: \_\_\_\_\_



## **REFINANCING INSTRUCTIONS**

On all refinancing transactions, Glen Oaks Village Owners, Inc. collects a \$100.00 Administrative Fee, payable To Glen Oaks Village Owners, Inc.

Kindly provide the following items to the Resale/Sublet Coordinator:

- 1) LOAN COMMITMENT LETTER
- 2) RECOGNITION AGREEMENT FROM LENDING INSTITUTION

APPROVAL LETTERS FOR REFINANCING WILL NOT BE ISSUED UNTIL THESE REQUIREMENTS ARE MET.